

# Complaints about the CEO – Corrupt Conduct policy

## 1. Purpose

This policy outlines the process for managing complaints that involve, or may involve, corrupt conduct by the Chief Executive Officer (CEO) (or acting CEO) of Safe Food Production Queensland (Safe Food), in accordance with the *Crime and Corruption Act 2001* (CC Act).

This policy aims to:

- Ensure compliance with section 48A of the CC Act
- Promote public confidence in the management of suspected corrupt conduct by the CEO, consistent with section 34(c) of the CC Act
- Support accountability, integrity and transparency in handling such complaints.

In accordance with the *Human Rights Act 2019*, Safe Food will respect, protect and promote human rights when making decisions under this policy.

## 2. Scope

This policy applies to all persons engaged by Safe Food including employees, Board members, contractors, trainees, work experience students and volunteers, as well as any person who exercises powers or controls resources on behalf of Safe Food.

Members of the public may also use this policy to make a complaint of alleged corrupt conduct by the Chief Executive Officer (CEO).

## 3. Commencement

This policy is effective from 19/3/2026.

## 4. Policy Requirements

Under sections 48A(2) and (3) of the *Crime and Corruption Act 2001* (CC Act), the Chief Executive Officer (CEO) may nominate a person to notify the Crime and Corruption Commission (CCC) of complaints of alleged corrupt conduct that involve, or may involve, the CEO.

This policy nominates the Chair, Safe Food Board, and the Director, Corporate Services as nominated persons to notify the CCC and manage such complaints in accordance with the CC Act. Where appropriate, a nominated person may refer a complaint to an alternative nominated person from another agency such as the Director-General, Department of Primary Industries, or the General Manager, Corporate Administration Agency.

Complaints may be made verbally or in writing and may be anonymous. The nominated person must assess whether the complaint meets the threshold for liaison with, or notification to, the CCC and must maintain appropriate records of this assessment.

Where a complaint is made by an employee and raises allegations of corrupt conduct, confidentiality must be maintained, noting the complaint may constitute a public interest disclosure under the *Public Interest Disclosure Act 2010*.

This policy is publicly available on the Safe Food website.

## 5. Further Information

- [Public Sector Act 2022](#)
- [Public Interest Disclosure Act 2010](#)
- [Crime and Corruption Commission Act 2001](#)
- Code of Conduct for Safe Food Production Queensland
- Safe Food's Public Interest Disclosure policy
- [Assessing and notifying | CCC - Crime and Corruption Commission Queensland](#)
- [Corruption in focus | CCC - Crime and Corruption Commission Queensland](#)

## 6. Document History

This document will be reviewed within 3 years of publication.

Version	Date	Approved by	Reason	Review date
1	19/3/2026	Chief Executive Officer	Triennial review	19/3/2029